**Instructions**

**Payment & reimbursement**

ⅰ.Teaching Payment: 200 dollars per hour (academic hour, before tax)

ⅱ.Meal allowance : 150 RMB while having courses in Lanzhou.

ⅲ. Flight. We will pay for the airfare (Economy class, heading for and departing from Lanzhou, China).

ⅳ. Visa Application. We will reimburse the visa application fee.

(We will provide the pick-up and send-off service.)

**Accommodation:**

We will arrange the accommodation in Lanzhou, and pay for the expenses. The following is the hotel information:

1. Lanzhou Legend Hotel.

**Others:**

1. We will provide a mobile phone to the professor while he/she is in Lanzhou.
2. We will have a student assistant to help the professor while he/she is in Lanzhou.